

APPENDIX E-142 P

ITEM MANAGEMENT DATA CHANGE DOCUMENT

1. PURPOSE

This procedure is applicable to chapters 2, 4, 7, 27, 43 and 48 and describes the method for preparing a change to selected elements of data appearing in the NIRF.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-43, Inventory Category Codes (ICCs).
- b. Appendix A-48, Source of Procurement Codes (SPCs).
- c. Appendix A-60, Fund Classification Codes (FCCs).
- d. Appendix A-65, Type of Item Codes (TICs).
- e. Appendix A-70, Manager Review Codes (MRCs).
- f. Appendix A-71, Action Decision Codes (ADCs).
- g. Appendix A-75, Cloth Multiplication Factor (CMF).
- h. Appendix A-81, National Inventory Record (NIR) Level Inhibitor Codes.
- i. Appendix A-85, Demand Value Code (DVCs).
- j. Appendix A-87, Item Category Codes (ICCs).
- k. Appendix A-94, NIR Key Codes/Type of Change Codes.
- l. Appendix A-104, Electronic Procurement Program Codes (EPPCs).
- m. Appendix A-111, Special Item Codes (SICs).
- n. Appendix A-126, War Reserve/Critical Item Code.
- o. Appendix A-155, Location Reorder Point Codes (LRPCs).
- p. Appendix B-132, Item Management Variable Data Change Document (IMVDC).
- q. Appendix B-142, Item Management Data Change Document (IMDC).
- r. Appendix E-132 P, Item Management Variable Data Change Document (IMVDC).

s. Appendix E-307 P, Standard Supply Control Study (SSCS).

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The Inventory Management Division, DSO, is responsible for the maintenance of the NIRF insofar as the below listed data elements are concerned. The Inventory Category Code (pos. 56) is the responsibility of the Inventory Monitor, DSO.

4. PROCEDURES

a. The Item Management Data Change Document is prepared as outlined in appendix B-142. The following card columns are the mandatory fields which must be filled:

- (1) Pos. 1-3 - DIC ZJM.
- (2) Pos. 4-6 - RIC of DSC.
- (3) Pos. 8-20 - NSN.
- (4) Pos. 77-78 - ORC.

b. The variable data elements will be reflected in their respective card columns as cited in appendix B-142. Multiple data elements can be updated based on one input. The overlaying technique will be used to update a data element which is currently reflected provided the configuration of the data element is valid.

c. The following data elements will be updated through the use of this procedure:

- (1) NIR Key Code.
- (2) Special Item Code.
- (3) Type of Item Code. HQ DLA (Comptroller) will advise the DSC of the category of items required for OSD Budgetary Reporting. The DSC is responsible for identifying specific NSNs within each category.
- (4) Action Decision Code.
- (5) Electronic Procurement Program Code. This code will be mechanically updated in the NIR upon the establishment of an Electronic Procurement Program Interface (EPPI) record with the use of the SAMMSTEL Verb SEPD, in accordance with guidance in DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook.
- (6) Maximum Release Quantity/Level Inhibitor.
- (7) UMMIPs Control Level Quantity/Level Inhibitor.
- (8) Minimum Order Quantity/Level Inhibitor.
- (9) Inventory Category Code.

(10) Resale Restriction Code.

(11) Unit Cube.

(12) Critical Item Code.

(13) Normal Source of Procurement Code.

(14) Manager Review Code.

(15) Demand Value/Fund Classification Code. To ensure that both the Supply Control File and the NIRF have simultaneous updates (appendix A-85, Demand Value Codes) or (appendix A-87, Item Category Codes) and VIP Code changes, input the DIC ZR4, appendix B-188 (VIP Code) or DIC ZR3, appendix B-189 (Demand Value or Item Category Code) transactions. It should be noted that this code is the second digit of the appendix A-60, Fund Classification Code, and as such Codes E, F and Z are only changed by a DIC ZJM action.

(16) Location Reorder Point Code.

(17) Unit Weight.

(18) Effective Date of Supply. This field must be filled when the NIR Key Code (second position) is F. When the Key Code is C, this field will be zero filled.

d. The zero fill concept will be used to delete the following data elements:

(1) Maximum Release Quantity.

(2) Minimum Order Quantity when pos. 21 is blank or other than C.

(3) Effective Date of Supply when pos. 21 is C.

e. The Item Management Cloth Multiplication Factor Document, DIC ZNP, appendix B-132, must be input for DSCP C&T cloth items.

5. FLOWCHART

Flowchart is not required.